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October 20, 2021

Georgene Mongarella, President
Crescent Property Owners Association, Inc.

**Re: Special Meeting for Approval of 7th Amendment
to Declaration of Covenants, Conditions and Restrictions
Certification of Voting Results**

Dear Ms. Mongarella:

It has been requested that I perform an audit/certification of the voting results in connection with the October 15, 2021 Special Meeting of the Crescent Property Owners Association, Inc., which was held for the purpose of approving or disapproving a proposed 7th Amendment to the Declaration of Covenants. The procedures followed in connection with this Special Meeting are as follows:

1. **Purpose of Special Meeting.** The purpose of the Special Meeting is to vote for an Amendment to Section 5.05 of the Declaration of Covenants, “*Special Assessments for Work and Capital Fund Nonrecurring Maintenance and Capital Improvements*”. The Special Meeting was called by Resolution of the Crescent POA Board of Directors pursuant to the provisions of the Bylaws of the Crescent POA, Article III, Section 6.
2. **Notice of Special Meeting.** Atlantic States Management (“ASM”) provided each and every Crescent Property Owner with the Notice of Special Meeting, together with the proposed 7th Amendment to the Declaration of Covenants and a Proxy/Ballot for return with the Owner’s vote to ASM. Notice of the Special Meeting was delivered to every Crescent Owner in compliance with the Bylaws of the Crescent POA, Article III, Sec. 5.
3. **Voting Procedure.** The Owners were given several options for casting their votes, as follows:
 - Returning the Proxy/Ballot by mail to ASM to be postmarked by no later than October 15, 2021 to be counted;
 - Emailing the completed Proxy/Ballot to cmurphy@atlanticstatesmanagement.com;
 - Voting online via the Crescent website, www.thecrescent.us; or

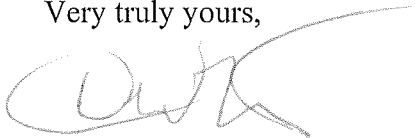
➤ Voting in person at the Crescent Residence Room on October 15, 2021 from 9:00 AM until 11:00 AM.

4. **Quorum and Voting Requirements.** The Quorum requirement for approval of a special assessment for working capital is 60% of *all* Class “A” and Class “B” Members (Crescent POA Covenants Article V, Section 5.06). The total number of votes required to be “In Favor” of the proposed amendment change is 2/3 (67%) of the total voting membership (413 Lots/Votes) or 276 votes. (Crescent POA Covenants, Article V, Section 5.05(b).
5. **Voting Results.** The voting closed on October 15, 2021, and the results are to be announced via E-blast on October 20, 2021 to allow for delivery of Proxies/Ballots postmarked by October 15, 2021.
6. **Atlantic States Management Collection of Proxy/Ballots.** ASM tabulated and retained all votes received to date and has maintained an Excel spreadsheet for purposes of tracking the Proxies/Ballots returned by the Owners.

CERTIFICATION OF VOTING RESULTS

- A. ASM has delivered the actual Proxies/Ballots to my office along with the Excel Spreadsheet that has been maintained to track the voting results.
- B. I have reviewed and compared the actual Proxies/Ballots with the results tabulated on the Spreadsheet. The final (10-20-2021) draft of the Spreadsheet is attached hereto.
- C. I certify that 351 Proxies/Ballots have been returned by the Owners, thereby meeting and exceeding the quorum requirement of 248 Votes.
- D. I certify that the total number of votes “IN FAVOR” the proposed 7th Amendment is 313 and that the total number of votes “OPPOSED” to the proposed 7th Amendment is 38.
- E. Since the total number of votes required to pass the proposed Amendment is 276, and the total number of votes “IN FAVOR” is 313, the results of the Special Meeting are that the Crescent Owners have passed and approved the 7th Amendment to the Declaration of Covenants, Conditions and Restrictions for the Crescent.
- F. The next step will be to have the Crescent POA President and Secretary sign the 7th Amendment and courier the Amendment to the Beaufort County Register of Deeds for recording. As of the date of recording, the 7th Amendment will be in full force and effect.

Very truly yours,



Douglas W. MacNeille